



SALES TAX

Commercial Aeronautical Zone (CAZ) Exemption Certificate Application

Applicant (Business Name): _____

Trade Name of Business (DBA): _____

Physical Business Address: _____

Mailing Address: _____

Business Telephone: () _____

Exempt Activity Claimed: ☐ Sale, purchase, lease, or rental of aircraft or aircraft parts
 ☐ Manufacturing of aircraft or aircraft parts
 ☐ Maintenance, repair or overhaul of aircraft or capital equipment

Address where exempt activity occurs: _____

General description of property to be purchased for exempt purpose(s): _____

Contact (First/Last Name): _____ Phone: () _____

Contact Email: _____

I hereby certify the following:

- The information given on this Exemption Certificate Application is true and correct.
- The tangible personal property described herein will be used or sold in the normal course of business. If such property is used for other than its exempt purpose, use tax is due and will be paid to the City of Colorado Springs.
- The transaction and/or exempt activity occurs or will occur in the Commercial Aeronautical Zone.
- I am an owner, partner, member, corporate officer or other person authorized to sign this Application on behalf of the applicant.
- That I will provide an annual accounting of exempt transactions on forms prescribed by the City of Colorado Springs.
- That the address where the exempt activity occurs, set forth above, is within the CAZ.

Signature of Authorized Person: _____ Date: _____

Printed Name: _____ Title: _____

30 South Nevada Avenue, Suite 203 (80903) • TEL 719-385-5903 • FAX 719-385-5291
Mailing Address: Post Office Box 1575, Mail Code 225 • Colorado Springs, Colorado 80901-1575
Website: www.springsgov.com/salestax

Instructions for Applicant

Please complete form in its entirety and submit to the City Sales Tax Office for approval.

When approved by the City of Colorado Springs, you will be issued a Commercial Aeronautical Zone Certificate of Exemption that may be provided to any seller or supplier to exempt you from payment of City Sales Tax on qualifying purchases.

The Certificate of Exemption may be used for the purpose of purchasing, leasing, storing, or distributing aircraft, aircraft parts, and supplies, equipment, tooling, solvents or paints for use in the manufacture, maintenance, repair or overhaul of aircraft or capital equipment within the Commercial Aeronautical Zone. The Certificate of Exemption may also be used for the purpose of purchasing or leasing capital equipment for use in the manufacturer, maintenance, repair or overhaul of aircraft within the Commercial Aeronautical Zone.

Any merchandise purchased that is not used for its intended exempt purpose is subject to the City of Colorado Springs Use Tax. Items that are incidental to exempt activities, such as office machines, office supplies, cleaning supplies, transportation equipment, etc., are not exempt under the Commercial Aeronautical Zone exemption.

The Commercial Aeronautical Zone Certificate of Exemption will be revoked for misuse, and responsible persons may be subject to fines and prosecution.

A condition of the grant of Exemption is that all holders of Certificates of Exemption must annually report their exempt transactions to the City Sales Tax Office on forms that will be mailed from the City Sales Tax Office to the business address provided on this Application. The Certificate of Exemption may be revoked if such forms are not timely filed on an annual basis.